



# INTERNATIONAL SHIPPING

## Terms:

- Carrier:** UPS/FedEx/DHL/USPS (post office)
- Freight Forwarder:** Can arrange shipping, insurance and customs forms.
- Customs Broker:** Expert in navigating the varied seas of International Customs, forms, etc.
- Harmonized Code:** An internationally standardized system of names and numbers for classifying traded products developed and maintained by the World Customs Organization (WCO).
- VAT:** Value Added Tax (like a sales tax.)
- ATA Carnet:** Carnets are “Merchandise Passports” specifically for the **temporary import** of samples, equipment and goods that are not for sale & intended for exhibition only. (Trade shows, fairs and exhibitions.) A carnet is a guarantee to a foreign country that the items listed are not for sale and will leave the country. They smooth things out. The acronym ATA is a combination of French and English phrases "Admission Temporaire/Temporary Admission."

## TIPS for International Shipping:

- Consistency: All terms on every scrap of paper should match*
- Never call it “jewelry” or declare full value\*\*\**
- Always be honest: declare correct contents/value\*\*\**
  - \*wholesale for shows & galleries*
  - \*retail for retail clients/customers*
- If possible ship to a residence*
- Many prefer USPS*

*\*\*\*examples of conflicting advice encountered*

## SUGGESTED CONTENT DESCRIPTIONS:

- samples •decorative objects •small sculpture •personal adornment •adornment

## RESOURCES:

FedEx International: 1-800-622-1147

Ross Art Facilitation. <http://www.rafinc.com/>

ParcelPro

G4S

ATA Carnet Helpline: 1 800 -282- 2900 or Google ATA Carnet FAQs

Endicia tutorial: <http://www.endicia.com/Video/FirstClass/>